

COURSE PLANNER		Standard Diplomas		Diplomas with Majors			NZDipBus Diploma Concentrations			Accounting Technician	
QUALIFICATIONS		NZDipBus	NZIM DipMgt	Accounting	Marketing	Human Resource Management	Small Business Management	NZDipBus Non-Accounting	Tourism Management	Banking <sup>2</sup>	NZICA Accounting Technician requirements <sup>3</sup>
		[Level 6]	[Level 5]	[Level 6]	[Level 6]	[Level 6]	[Level 5]	[Level 6]	[Level 6]	[Level 6]	
MINIMUM REQUIREMENTS		6 Core 4 x 600 Any other 2	4 Core 2 Electives <sup>1</sup>	4 Core 2 Electives	5 Core 1 Elective	5 Core 1 Elective	4 Core 2 Electives	6 Core 4 x 600's Any other 2	8 Core 4 x 600's Any other 2	6 Core 4 x 600's Any other 2	
COURSES		CORE and ELECTIVE COURSE REQUIREMENTS									
400	Accounting Principles	Core	Elective <sup>1</sup>	Core			Core	Core	Core	Core	Core
435	Fundamentals of Small Business	Elective	Elective				Core	Elective			Elective
469	Academic Skills for Business Studies	Elective						Elective			
501	Accounting Practices	Elective		Core			Core		Elective	Elective	Core
510	Introduction to Commercial Law	Core	Elective				Elective	Core	Core	Core	Core
520	The Economic Environment	Core	Elective <sup>1</sup>					Core	Core	Core	Core
530	Organisation and Management	Core	Core			Core	Elective	Core	Core	Core	Core
541	Fundamentals of Marketing	Core	Elective		Core		Core	Core	Core	Core	Elective
550	Business Computing	Core	Elective					Core	Core	Core	Core
560	Business Communication	Core	Core		Core	Core		Core	Core	Core	Core
570	Introduction to Banking & Financial Services	Pending <sup>2</sup>								Core	Elective
580	Principles of Tourism	Elective						Elective	Core		Elective
601	Financial Accounting	Elective		Core		Elective				Elective	Core
602	Management Accounting	Elective		Core		Elective				Elective	Core
603	Business Finance	Elective		Elective		Elective	Elective			Elective	Elective <sup>3</sup>
605	Internal Auditing	Elective		Elective		Elective				Elective	Elective <sup>3</sup>
606	Taxation	Elective		Elective		Elective					Elective <sup>3</sup>
625	International Trade and Finance	Pending <sup>2</sup>								Core	Elective
630	Leadership	Elective	Core			Core		Elective		Elective	Elective
631	Strategic Planning for Small Business	Elective			Elective	Elective	Elective	Elective	Elective	Elective	Elective
633	Human Resource Management	Elective				Core	Elective	Elective	Elective		Elective
635	Employment Relations	Elective				Core		Elective	Elective		Elective
636	Applied Management	Elective	Core		Elective	Elective		Elective		Elective	Elective
642	Marketing Research	Elective			Core	Elective		Elective	Elective		Elective

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644	Buyer Behaviour & Communication Strategies	Elective			Core	Elective		Elective	Elective		Elective
648	Marketing Planning and Control	Elective			Core	Elective		Elective	Elective		Elective
650	Applied Computing	Elective				Elective		Elective			Elective
652	Systems Development Project	Elective				Elective		Elective			Elective
670	Advanced Banking	Pending <sup>2</sup>								Core	Elective
675	Lending and Securities	Pending <sup>2</sup>								Core	Elective
685	Tourism Industry Management	Elective				Elective		Elective	Core		Elective

**Notes:**

<sup>1</sup> Select one of 400 Accounting Principles or 520 The Economic Environment (ie, you may not include both for this qualification).

<sup>2</sup> Pending NZQA approval.

<sup>3</sup> To meet academic requirements for entry into the NZ College of Accounting Technicians, (i) **10** Core papers must be completed, plus (ii) **two** Electives, including **at least one paper from** 603-Business Finance, 605-Auditing, or 606-Taxation. NB: Our recommendation is that both Electives be selected from 603-Business Finance, 605-Auditing, or 606-Taxation; contact the School to discuss your Electives.

**Important Note:** NZICA advised 14 May 2010 that, from 1 January 2011, students commencing the NZDipBus program will need to complete **two** (ie not one) papers from the 603-Business Finance, 605-Auditing, or 606-Taxation suite of papers if they are intending to apply for membership of the AT College.

The School of Business and Management is currently developing papers in Business Mentoring and Coaching, Intercultural Communication, and Not-for-Profit Management. These will be integrated into the timetable when they have received NZQA approval.